



PENNSYLVANIA GAMING CONTROL BOARD  
HARRISBURG, PENNSYLVANIA  
17106-9060

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**Rules and Code of Conduct for Public Comment by Local Government Units**

1. The registration form and verification must be filled out completely and received by the Clerk to the Board by March 6, 2006. Forms must be submitted by regular or certified mail. Hand delivered, late or incomplete forms will not be accepted. An original and four copies of any supporting materials/exhibits that a speaker desires to present to the Board must be provided to the Clerk to the Board with the registration forms. All supporting materials/exhibits must be pre-marked by the speaker prior to submission and shall include the following: name; date of Public Input Hearing where the exhibits will be used; location of the hearing; and numbered in sequential order in accordance with the order the exhibits will be offered to the Board. Materials submitted during the hearing will become the property of the Pennsylvania Gaming Control Board ("PGCB") and shall not be returned.
2. The presiding officer will announce the order of the speakers at the appropriate time. When called to speak before the Board, please step to the podium and clearly state your name and address for the record. Each speaker will have thirty (30) minutes to address the Board. No speaker will be permitted to cede time to another speaker. The presiding officer will notify the speaker when his or her allotted time has elapsed. Upon request by the speaker, the presiding officer may grant the speaker an additional twenty (20) seconds to conclude his or her statement.
3. Speaker comments may not contain obscenity, commercial advertising, defamation or slander. Speakers may also not engage in disrespectful, disorderly or contumacious language or conduct. Permission to speak may also be denied or terminated if any remarks are disrespectful or antagonistic to the Board, any person in attendance, or any person or entity applying for licensure with the PGCB. The Presiding officer shall have the authority to limit the number of speakers in order to avoid redundancy and repetition. Further, the presiding

officer may designate a single individual to speak on behalf of his/her group, company or other affiliation.

4. In the event that a speaker fails to comply with the above provision (3), the presiding officer shall have the following authority:
  - (a) call the speaker to order if the statement is too lengthy, or is abusive, obscene, or otherwise inappropriate;
  - (b) request that the speaker leave the hearing if he or she refuses to come to order;
  - (c) request any individual to leave the hearing if he or she does not observe reasonable decorum;
  - (d) request the assistance of security or law enforcement in the removal of a disorderly speaker who has previously been asked to leave and refused the request;
  - (e) call for a recess or adjournment when the lack of public decorum so interferes with the orderly conduct of the hearing as to warrant such action.
5. No speaker will be permitted to address any issue not stated in his or her registration form. The Presiding officer shall have the authority to call to order any speaker in violation of this provision.
6. Each speaker will testify under oath or affirmation. No unsworn or unaffirmed testimony or statements will be permitted.
7. In order to avoid redundancy and repetition, and to promote the diversity of individuals and ideas, the number of speakers will be limited by the Board. Speakers will be chosen based on the information submitted on their registration form and will be notified by mail in advance of the hearing.

**\* Please note that all comments presented during this hearing will be recorded and shall become part of the evidentiary record that will be considered by the Board.**