

Label Rite, Inc.

Diversity Plan

Diversity in hiring, purchasing, and general business practices is an important part of the community, business climate, and nation in which Label Rite, Inc. operates.

We as a company support and offer a welcoming environment to all staff members, suppliers and customers. We respect and honor individual and cultural differences as an enriching part of our corporate culture.

Label Rite provides equal employment opportunity to all persons, regardless of age, class, gender, ethnicity, race, religion, sexual orientation, or veteran status, and the company does not discriminate based on the above.

Label Rite disseminates its policy through bulletin board postings and by periodic distribution of the policy to all employees through a flyer that is enclosed in their pay checks.

Alice Lawler, president of Label Rite, is the company's EEO officer. She is responsible for coordinating the company's efforts to implement and disseminate our diversity plan.

Any person who feels they have been subject to discrimination should contact Alice, and she will investigate the complaint. All complaints will be held in strict confidence. Our company prohibits retaliation against persons making discrimination complaints, and will not tolerate any form of retaliation.

Label Rite actively searches for a diverse pool of job candidates to find the talents, skills and experience to meet the needs of the company. We advertise job openings in newspapers and on employment web sites, to make the positions available to a diverse population.

Label Rite is committed to diversity in its procurement. We seek and welcome vendors with the goods, services, and expertise that best match our company's needs, from a broad and diverse pool of vendors.

An important part of our diversity plan is the measure of its effectiveness. We do this by means of preparing a quarterly report.